



## Tobacco Prevention Community/Clinical Linkages Task Force

### Meeting Notes

March 26, 2018 1:00 – 2:30 p.m.

Participants: Karen Ripke, DHD #10; Allison, DHD#10 Intern; Andrea Cassell, ACS; Kelly Barnhardt, Spectrum Health Big Rapids; Jim Harrington, MDHHS Tobacco Section, Betty Ostafinski, Susan P. Wheatlake Cancer Center, Holly Joseph, DHD #10; Donna Norkoli, DHD #10

Discussion Item	Action Steps
<p><b>1. Workplan review FY 18</b> The group reviewed the Action Plan for Tobacco Prevention and Cessation activities for FY 18.</p>	<p>Donna will keep the plan updated with some measurable performance indicators so that the Task Force can see progress.</p>
<p><b>2. Tobacco Cessation Referrals</b> Karen provided a report on referrals for the Quitline and the DHD #10 TTS program for Oct. 2017 – Feb. 2018</p> <p><b>Quitline:</b> 44 referrals from DHD #10 counties This is lower than the past year. Numbers are down across the State.</p> <p><b>TTS:</b> 57 referrals to the DHD #10 TTS program</p> <p>In FY 17 we had 165 referrals to the Quitline and 164 referrals to DHD #10 TTS program.</p> <p>The group discussed the issue of no shows for TTS program. DHD #10 is implementing a policy that when an appt. is made the client must call the day before to confirm so that staff are not travelling or spending time waiting.</p>	<p><b>To all trained TTS:</b> <b>Please Fill out the number of Tobacco cessation referrals you have had for Oct. 2017 – Feb. 2018 on the Tobacco Cessation Reporting form.</b></p> <p>It is important to the TTS program to collect numbers from <b>all</b> TTS providers. Data collection may help us receive funding through future grant opportunities. It is important to have a baseline since this program is relatively new.</p> <p>Donna will resend the form with these meeting notes.</p>
<p><b>3. TTS Program and Training Updates</b> Karen reported that the guidelines for certification for TTS have changed. It is now a national certification through ATTUD. TTS must get 240 hours of TTS activities within two years and then must take an</p>	<p>Karen will develop a Save the Date for the September training and send out.</p>

<p>exam.  Karen is planning a TTS training for September 10 – 13, 2018 in Cadillac. DHD #10 does not have funding for the training so the fees for the training must cover the costs this year. The charge will be \$1000 per participant. We would need to have 8 participants. Jim will promote the training Statewide.</p>	
<p><b>4. Distribution of promotional materials</b>  Karen keeps track of materials distributed for our report to MDHHS.  Andrea Cassell has an order form for free tobacco cessation materials from ACS. She will send to Donna to send out to the group.</p>	<p>Send numbers of materials distributed to Karen Ripke by April 9 for the quarterly report to MDHHS.</p>
<p><b>5. Maternal smoking packets</b>  Donna had ordered the bags for the packets from a local printer. The company that manufactures the plastic bags has gone out of business. The only manufacturer left is charging \$.99 per bag versus the \$.49. Donna tried various websites and everyone quoted the same price of \$.99 per bag since the manufacturer went out of business. She will now order labels from the printer and white paper bags that we can stick the labels on and stuff.</p>	<p>Donna will let everyone know once the bags and labels arrive and distribute. Hopefully, so we can get them out in April for Month of the Young Child.</p>
<p><b>6. SCRIPT training updates</b>  Kelly reported that she was trained in SCRIPT by Sally wagoner and wants to implement the program with Spectrum providers in Mason County. She stated that in the OB/GYN practices finding a consultation room is a barrier.</p> <p>Erin Barrett, Holly Joseph and Karen Ripke were trained in SCRIPT for DHD#10. They have the CO monitors, DVDs and participant booklets and will be training MIHP staff in May. Holly reported that she likes the SCRIPT materials. One barrier she is encountering is that the pregnant women show up once and then do not return for further follow up.</p> <p>Angie Gullekson, a TTS at DHD #10, is conducting a project for her Masters Practicum to survey pregnant women who smoke through OB/GYN provider offices in Newaygo County to determine barriers to quitting, attitudes and knowledge regarding smoking while pregnant and what social determinants of health are the biggest barriers. She is working on getting IRB approval and the process is taking much longer than</p>	

<p>expected.</p>	
<p><b>7. Health System Change</b>  Karen and Donna discussed the DHD #10 has funding from MDHHS to work with providers to assess their policies and practices regarding tobacco cessation. We have been hitting dead ends with provider offices. We need ideas on how to approach providers to be able to meet with their office managers and at least complete the initial assessment and provide a presentation at a staff meeting. Suggestions were to try the school Adolescent Health Centers, Community Mental Health, My Community Dental Centers, FQHCs, and dental offices. DHD#10 is working on meeting the Clinical Practice Guidelines in their new MyInsight EHR system and also has a draft policy for the TTS program in place to be reviewed by Directors and the BOH. Jim suggested offering a mini-grant might help.</p>	<p>If anyone connects with an interested provider office please contact Donna Norkoli or Karen Ripke.</p>
<p><b>8. Kick Butts Day events</b>  Sally Wagoner received a grant for Kick Butts Day activities. Ferris State University had a booth and advocated for their tobacco free campus policy. Cadillac schools made announcements during the day.</p>	
<p><b>9. Tobacco Advocacy Updates</b>  Andrea announced the ACS CAN Day at the Capitol. She also reported on an upcoming statewide tobacco issues conference that may be of interest. The event is being held in Muskegon on April 23 and 24.</p> <p>Alison reported that the students presented the draft Tobacco Free Campus policy to Administration. They wanted some changes. The Students for Sensible Drug Policy are advocating for designated smoking areas on Campus. Students are planning a spring tobacco butts clean up to create awareness of the problems of tobacco litter.</p>	<p>Site for info on Lobby Day:  <a href="https://www.acscan.org/events/2018-day-capitol">https://www.acscan.org/events/2018-day-capitol</a></p> <p>Donna will send out the flyer and registration link.</p>

**Next Meeting Date May 21, 2018 at 1 p.m. at Cadillac DHD #10 .org**

**Call in will be available.**